

SEBERGHAM PARISH COUNCIL

Clerk: Veronica Stockdale, Holly House, Sebergham, Carlisle, CA5 7HS. Tel: 016974 76035. Email:clerk@seberghamwelton.org.uk

Minutes of the Sebergham Parish Council Annual Meeting Wednesday 25 May in Welton Village Hall

Present:

Chairman Alan Rule
Vice Chairman Peter Pearson
Councillors Andrew Bell, Ken Graham, Michael Stockdale, Christine Tinnion.

Also in attendance: Councillor Duncan Fairbairn.

Procedural Items

2016/5/1 Apologies Maria Chesters-Bouma

2016/5/2 Appointment of Chairman

Alan Rule was duly re elected and signed a declaration of office.

2016/5/3 Appointment of Vice Chairman

Peter Pearson was duly re elected and signed a declaration of office.

2016/5/4 Dispensations

No requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

2016/5/5 Declarations of Interest

No declarations by elected and co-opted members, of interests in respect of items on this agenda. Although Councillor Tinnion informed the meeting that she lived near to the consultation for Parkhead, it was felt that it did not require a formal declaration and there was no pecuniary interest.

2016/5/6 Minutes 23 March 2016

Resolved to authorise the Chairman to sign these minutes as a true record.

2016/5/7 Public Participation

The chairman adjourned the meeting to allow members of the public an opportunity to ask questions or raise matters of interest.

There was a query about outstanding highways work in the parish. The clerk has been in communications with Highways and several highways issues are being looked in to. Full report under the highways item.

Following a query about the planned notice board for Sebergham lay by; the council is going to look in to grants to purchase a suitable notice board.

Councillor Fairbairn was present and took part in discussions during public participation.

The Chairman then reconvened the meeting.

2016/5/8 Broadband

Below is the report from the Chairman.

Following recent meetings, correspondence and related matters regarding the provision of broadband in the parish. Having admitted that it failed to undertake the required validation of an application by Solway Communications to provide wireless broadband to part of the parish, Connecting Cumbria has refused to rescind its approval of the company as an 'alternative provider', or the exclusion of the Welton area from state-funding which prevents BT from connecting properties to the fibre link running through Welton village.

Following the recent withdrawal of the Government's commitment to provide 25Mbps to all properties in the UK, and on the Ministerial statement that 'people in rural areas don't want to be connected'. Cllrs were asked to let as many people as possible know about the Basic Broadband Subsidy Voucher Scheme which is now available to provide everyone with a minimum of 2Mbps download speed (full details on Connecting Cumbria website).

BT has advised that surveying will commence next month in postcode areas CA5 7HR & CA5 7HS in Churchtown with a view to installing Phase 2 'superfast' broadband in spring 2017. Some adjacent postcode areas may realise a benefit from this.

Following discussion it was **resolved** that the Parish Council should submit a letter for publication in the Cumberland News outlining its serious concern at the failure by Cumbria County Council to deliver fast broadband to the community.

2016/5/9 Update on Highways issues

A meeting is planned in June by the flood recovery team to discuss future plans for Bell Bridge. They are currently looking in to designs for the new bridge and work may start next year.

Work is also planned for repairs along the river edge road in Sebergham, if there is a long delay with this then Highways will do temporary repairs in order to open the road.

Highways are looking in to the run off in Churchtown and the bottom of Doctors Brow.

They have looked at the land slide along Denton Side; there are no plans for any work currently.

There are plans for work at Goose Green lay by to attempt to reduce the overnight parking. There is no further work planned for Sebergham lay by, the council **resolved** on a 'no overnight parking' sign.

It is believed that there are also plans to re surface Dolby Road.

Councillor Pearson will contact highways regarding a number of reported potholes.

2016/5/10 Planning Applications

- **2/2016/0247** David Kerry. Proposed extension to dwelling. Kilngate Cottage, Warnell, Welton. **Resolved no objection.**
- **2/2016/0266** Mr Peter Turnbull. Change of use of land to allow up to five timber camping pods. Fell Hill, Welton. **Resolved no objection.**
- **2/2016/0087** Mark Todhunter. Conversion of stone barn to form dwelling. Barn to west of Denton Side. Responded 1/4/16 **No objections.**

2016/5/11 Planning Decisions

- **2/2016/0139** Mr and Mrs Petty. Demolition of existing conservatory and erection of new single storey sun room. The Old Barn, Welton. **Approved 1/4/2016.**

2016/5/12 Consultation from H&H Land and Property on Woodland Creation, Parkhead, Welton. Resolved no objection.

Governance

2016/5/13 Policy documents

Resolved on the governance documents below. The Grievance procedure will be revised to add a procedure for appeal.

- Standing Orders
- Financial Regulations
- Internal Audit Procedure
- Code of Conduct
- Assets Register
- Complaints procedure
- Grievance Procedure
- Equal Opportunities Policy

- Grants/Donations Policy
- Training Policy
- Publication Scheme
- Recruitment Policy
- Safety Policy
- Risk Assessment
- Procedure for Cooption
- Planning Group Terms of Reference
- Parish Council Representatives

2016/5/14 Annual Subscriptions

Resolved the following annual subscriptions

- a.Cumbria Association of Local Councils £130
- b.Information Commissioners Office £35

2016/5/15 Annual Payments

Councillor Stockdale declared a pecuniary interest on d. as the clerk is his partner. Also, 2016/5/20 c.

Resolved the use of the following organisations requiring annual payments

- a. BDO, External Auditors (no set costs)
- b.Internal Auditor. John Christopher Leece £35
- c.Insurance. Quote with AON £225.08 including Insurance premium tax.
- d.Payment of Clerks wages by monthly standing Order
- e.Payment to Dodd & Co for PAYE and Payroll management.

2016/5/16 Meeting dates

Resolved on the proposed meeting dates.

2016

- 27 July
- 28 September
- 23 November

2017

- 25 January
- 22 March (also Parish Meeting)
- 24 May Annual Meeting
- 26 July
- 27 September
- 22 November

Business

2016/5/17 Donations

The budgeted amount is £500.

Resolved St Marys Sebergham and St James Welton £150 each towards grass cutting in the churchyard. Also, £200 to Northern Fells.

Accounts

2016/5/18 End Year Accounts and Budget

Resolved that the circulated accounts and budget are signed as an accurate record

2016/5/19 Annual Return

Resolved to authorise the Chairman to sign the Annual Return of accounts.

2016/5/20 Resolved on the following payments

Councillor Stockdale had previously declared an interest in c. as the clerk is his partner.

- a.CALC Annual Subscription £130
- b.Insurance AON, £225.08
- c.Clerks annual use of office and equipment, £80

Date of next Meeting: 27 July 2016 7.30pm Welton Village Hall