

SEBERGHAM PARISH COUNCIL

Clerk: Rachael Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB. Tel: 01768 863900; Email:clerk@seberghamwelton.org.uk

Minutes of Sebergham Parish Council Sebergham Parish Council held immediately after the APM on Wednesday 22 May 2019 at Welton Village Hall.

2020/01	Election of Chairperson Cllr Peter Pearson was unanimously elected to be Chairman for 2019/2020			
2020/02	Election of Vice Chairperson Cllr Michael Stockdale was unanimously elected to be Vice Chairman for 2019/2020			
2020/03	Acceptance of Office The Acceptance of Offices were noted to be signed			
2020/04	Apologies Cllr Tony Annison			
2020/05	Dispensations None			
2020/06	Declaration of Interests None			
2020/07	Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960) None			
2020/08	Minutes 27 March 2019 The Chairman was authorised to sign these minutes as a true record.			
2020/09	Public Participation None			
2020/10	Co-option of Parish Councillors There were no parishioners present. The Clerk to arrange with ABC for advertising for the July 2019 meeting – advertise on notice boards, website and parish magazine. Parish Councillors to speak to parishioners who may be interested.			
2020/11	Planning Applications None			
2020/12	Planning Decisions			
	<u>Application Number</u>	<u>Location</u>	<u>Description</u>	<u>ABC Decision</u>
	FUL/2019/0034	Greenfoot, Sebergham	Erection of a riding arena (ménage)	Approval
2020/13	Policies The below policies were agreed for adoption: Standing Orders Data protection policy Financial Regulations Internal Audit Procedure Code of Conduct Assets Register Complaints procedure Grievance Procedure Equal Opportunities Policy Grants/Donations Policy Training Policy Publication Scheme Recruitment Policy Safety Policy Risk Assessment Procedure for Co-option Planning Group Terms of Reference Parish Council Representatives It was agreed to consider an “Urgent Planning Application” policy at the next meeting.			

2020/14	Authorisation was given for the following payments <ul style="list-style-type: none"> a) HMRC – £21.20 b) R Kelly – Salary Adjustment - £134.26 c) R Kelly Expenses – £13.63 d) R Kelly - Clerks annual use of office and equipment, £80 e) CALC - £129.12 (Subscription) f) C Cripps - £35 (Audit) g) Welton Village Hall - £132.00 h) BHIB - £212.49 i) To authorise monthly payments for the Clerks Salary - £317.74
2020/15	Standing Order It was agreed to amend the standing order to reflect the 2019/2020 Clerks salary
2020/16	Bank Signatories It was agreed for Cllr Maria Chesters-Bouma, Cllr Michael Stockdale & Cllr Christine Tinnion to be new signatories on the bank account. The Clerk to arrange the relevant forms for completion.
2020/17	Audit The Annual Governance Statement and Accounting Statement for YE 2019 were agreed and signed.
2020/18	Noticeboard It was agreed to look for grants for the noticeboard at Churchtown. It was agreed for Cllr Michael Stockdale to make temporary repairs to the current noticeboard
2020/19	Items for the next agenda Missing “No Overnight Parking Sign” Backup of Laptop Accounts Highways
2020/20	Meeting Dates It was agreed for the date of next Meeting to be 24 July 7.30pm Welton Village Hall

The meeting was closed at 20.15